D.MIN. FINAL PROJECT EXAM SCHEDULING FORM

Student Name: ________________________________  Date Submitted: __________________

Project Title: ________________________________________________________________

Advisor: ________________________________

Three dates/times at which both student and advisor are available (Exam is typically 90 minutes):
1. ________________________________________________________
2. ________________________________________________________
3. ________________________________________________________

Two possible dates for debriefing interview with Seminary Academic Advisor:
1. ________________________________________________________
2. ________________________________________________________

Two Additional Readers Requested:  Reader Approved by Dean:
1. ________________________________  _____________________________
2. ________________________________  _____________________________

Office Approval Needed:  Signature Required:
Advisor: Advisor agrees that the student is ready for exam.
Registrar: All outstanding grades have been recorded and course requirements have been met.
Dean’s Assistant: Student has provided 3 copies of his/her project report to the Dean’s Assistant.
Dean of Seminary: Exam is approved to take place.
Room booking has been made for:

______________________________________________________________

Student, Readers and Advisor have been notified of confirmed date: ________________________________

Debriefing Session as been set for: __________________________________________________________

**Please return this form to the Dean’s Executive Assistant with your exam copies once you have obtained signatures from your Advisor, the Registrar, the Business Office and the Library. Thank you.